



MINUTES OF THE SECOND MEETING FOR FINANCIAL YEAR 2023-24 OF MANAGING COMMITTEE OF ACTION ALLIANCE FOR RECYCLING BEVERAGE CARTONS "AARC" HELD ON WEDNESDAY, SEPTEMBER 13, 2023 AT 11:00 AM VIA VIDEO CONFERENCING

The meeting was held via video conferencing due to outbreak of COVID-19

Time: 11:00 A.M to 12:00 P.M. (Noon)

MEMBERS PRESENT:

NAME	ORGANISATION
Mr. Cassio Simoes – Chairman of the Meeting	Tetra Pak India Private Limited (Tetra Pak)
Cdr. Amitabha Ray	Schreiber Dynamix Dairies Private Limited (Schreiber)
Mr. Tusar Ranjan Pattnaik	Dabur India Limited (Dabur)
Mr. Ashish Agarwal	Parle Agro Private Limited (Parle)
Mr. Shakeel Syed	John Distilleries Private Limited (JDL)

SPECIAL INVITEES:

NAME	ORGANISATION
Dr. Praveen Aggarwal	CEO of AARC
Mr. Rajat Kumar & Ms. Muskaan Sharma	Volunteers of AARC
Mr. Sharad Sharma	Tetra Pak India Private Limited (Tetra Pak)
Ms. Divya Pahwa & Mr. Hemant Yadav	Invitees

1. QUORUM AND LEAVE OF ABSENCE:

Dr. Praveen Aggarwal, CEO of AARC opened the meeting welcoming the Members of Management Committee and ascertained the quorum of the meeting.

Mr. Cassio Simoes was elected as Chairman of the Meeting.

Members of the Managing Committee attended the meeting through audio-visual mode.



No confirmation on attending the meeting was received from Mr. Sathish, Authorised Representative of Karnataka Milk Federation (KMF) and Mr. Rohan Mishra, Authorised Representative of Coca-Cola India Pvt. Ltd. Hence, leave of absence was granted.

The agenda for this meeting, as already circulated, was placed and read for discussion with the members.

2. TO REVIEW & CONFIRM MINUTES OF THE PREVIOUS MANAGING COMMITTEE MEETING HELD ON 16TH JUNE, 2023

Minutes of the previous meeting held on 16th June, 2023 were placed for perusal and the same were read and confirmed.

3. TO APPROVE AND SIGN THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR 2022-23

Dr. Praveen Aggarwal circulated the Financial Statements for the Financial Year (FY) 2022-23 for approval and signing. He further gave detailed information w.r.t. the Financial Statements, membership fee status as on 31st March, 2023 and stated that AARC has done reasonably well in this FY given the limited resources available. In this connection, the Committee Members were informed that there is no qualification in the draft Auditors' Report.

Accordingly, the following resolution was passed unanimously:

“RESOLVED THAT the Balance Sheet of the Society as at 31st March, 2023 and the statement of Income and Expenditure for the year ended on 31st March, 2023 as placed before the Managing Committee be and are hereby approved and that the same be signed by Chairman, Treasurer and CEO of AARC and be forwarded to the Auditors for their signatures and Report thereon;

RESOLVED FURTHER THAT any of the Members of the Managing Committee be and is hereby authorized to forward the Auditors Report to the Members of the Society, along with the Audited Financial Statements of AARC;

RESOLVED FURTHER THAT any of the Members of the Managing Committee be and is hereby authorized to do all such acts, deeds and things as may be required in this regard.”

4. TO DISCUSS AND CONFIRM THE DATE, TIME AND PLACE FOR HOLDING 5TH ANNUAL GENERAL MEETING (AGM) OF THE SOCIETY

Dr. Praveen Aggarwal informed the Members of the Managing Committee that Society is required to conduct a meeting of Members for adoption of the audited accounts for the Financial Year 2022-23.

He suggested that meeting can be conducted on Friday, 29th September, 2023 at 10.30 A.M. (tentative) after checking the members' availability. It was further informed that the meeting may be held through hybrid mode.

The Members agreed to conduct the Fifth Annual General Meeting on the suggested date and notice for the same shall be circulated to all the Members of the Society accordingly.

5. TO CONSIDER RE-APPOINTMENT OF M/S AJAY K. SUD AND ASSOCIATES AS STATUTORY AND TAX AUDITORS OF THE SOCIETY FOR FINANCIAL YEAR 2023-24

AARC has received the proposal from M/s Ajay K. Sud and Associates, Chartered Accountants to be appointed as Statutory Auditors & Tax Auditors of AARC for Financial Year 2023-24 on the same terms & conditions as agreed for Financial Year 2022-23.

Dr. Praveen Aggarwal informed the Managing Committee members that they may consider and approve re-appointment of M/s Ajay K. Sud and Associates, Chartered Accountants as Statutory Auditors and Tax Auditors for Financial Year 2023-24 and also appreciated the services of the auditors.

The Managing Committee Members considered the same and passed the following resolution:

“RESOLVED THAT M/s Ajay K. Sud & Associates, Chartered Accountants, be and is hereby re-appointed as Statutory and Tax Auditors of AARC to hold office and audit the accounts for Financial Year 2023-24 at the same terms & conditions as was agreed for previous Financial Year 2022-23;

RESOLVED FURTHER THAT Dr. Praveen Aggarwal, CEO of the Society, be and is hereby authorized to do and perform any and all such acts, including execution of any and all documents required for above;

RESOLVED FURTHER THAT a copy of the above resolution certified as true copy by Dr. Praveen Aggarwal, CEO of the Society may be forwarded to the concerned authorities and be requested to act thereon.”

6. TO TAKE NOTE OF CHANGE OF REPRESENTATIVE FROM CAVINKARE AS REQUESTED BY THEM

Dr. Praveen Aggarwal placed before the Members copy of e-mail dated August 14, 2023 received from CavinKare for changing their Authorised Representative.

Dr. Mukhopadhyay was authorised in place of Mr. Nishanth Sukumar who was authorised for CavinKare to correspond with AARC on Company's behalf.

The members were informed that Dr. Mukhopadhyay served as Executive Director in CavinKare heading their Research & Development efforts until 2015 and currently, he is serving as senior consultant to CavinKare.

It was taken as Approved.

7. TO CONSIDER AND APPROVE RENEWAL OF SERVICE AGREEMENT OF KRAYMAN CONSULTANTS LLP AS CONSULTANTS TO AARC

Dr. Aggarwal appreciated the services of KrayMan Consultants LLP that they have been providing to AARC which includes accounting, tax, regulatory and advisory services. He further requested MC members to consider and approve the renewal of their service agreement as Consultants to AARC to which members also agreed.

Accordingly, the following resolution was passed:

“RESOLVED THAT “M/s KrayMan Consultants LLP” be and are hereby re-appointed as Consultants to AARC in order to provide accounting, tax, regulatory compliances and advisory services from 1st October, 2023 to 31st September, 2024 at the same fee as agreed for previous Financial Year 2022-23.

RESOLVED FUTHER THAT the designated Members of AARC, be and are hereby authorised to do and perform any all such acts, including execution of any document required for the said resolution.”

8. TO CONSIDER AND APPROVE CHANGE IN MEMBERSHIP STATUS OF HALEWOOD LABORATORIES PVT. LTD.

Dr. Aggarwal stated that Halewood Laboratories Pvt. Ltd. (Halewood), one of the founding members, had expressed the desire to downgrade their membership from Subscriber to Associate Member in the previous Financial year and had again requested the same in this Financial year as well. He further stated that after various meetings held with Halewood with an effort to retain them as Subscriber Member of AARC, Halewood agreed to continue but only as an Associate member of AARC. They have withheld the membership fee which was also held for last year as well as this year.

He requested Managing Committee to take a call on this and may consider to downgrade their membership as per their desire instead of prolonging this matter beyond now.

Members present were generally positive to the proposal and approved the same.

9. TO CONSIDER HCCB’s REQUEST TO INITIATE THEIR MEMBERSHIP FROM 1ST OCTOBER 2023 AND APPROVE A HALF YEARLY WAVIER IN ANNUAL MEMBERSHIP FEE

Dr. Aggarwal appreciated that Hindustan Coca-Cola Beverages (HCCB) had agreed to become a member of AARC despite of the fact that Coca-Cola India was already a member. He further briefed the members that MC had approved HCCB’s membership request in their MC meeting dated 16th June, 2023, they had requested AARC to initiate their membership from 1st October, 2023 as they will be required to pay only half yearly fees at pro-rata basis instead of full amount. HCCB shall be paying full amount of joining fee.

Dr. Aggarwal then explained Mr. Cassio that AARC has incorporated the provision of paying pro-rata fees few years back, in case new members join the Society on or after 1st October in any year. He further apprised that AARC had few round of discussions with HCCB regarding the same, however they insisted on paying pro-rata fees.

Dr. Aggarwal requested the members to approve their request and same was taken as approved.

10. TO RE-ELECT TREASURER FOR A PERIOD OF 2 YEARS

Dr. Aggarwal informed that pursuant to regulation 17(c) of the Rules & Regulations of the Society, the tenure of Treasurer is of 2 years. Hence, it is recommended to re-elect the Treasurer for a period of 2 years as the tenure of the existing Treasurer, Mr. Tusar, is soon expiring and he had also informed his unwillingness to continue as a Treasurer.



After a brief discussion, it was decided that nominations shall be called out from the MC members and the window for receiving nominations shall be open until the upcoming 5th AGM and thereafter, this matter can be further taken up in the next meeting.

11. TO UPDATE THE MEMBERS ABOUT THE MAJOR TAKEAWAYS FROM THE MEETINGS WITH TAMIL NADU POLLUTION CONTROL BOARD (TNPCB), THE TAMIL NADU STATE MARKETING CORPORATION (TASMAC), EXCISE DEPARTMENT OF TAMIL NADU

Dr. Aggarwal apprised the members about the meetings held with various department in Tamil Nadu and appreciated those members who attended the meetings along with AARC team. He then placed on record his special appreciation for Parle Agro team for joining. He gave detailed information on three meetings held with the following officials on 7th August, 2023-

- Dr. S. Visakan, Managing Director of TASMAC
- Tmt D. Rathna IAS, Commissioner of Directorate of Prohibition and Excise, Govt. of Tamil Nadu
- Tamil Nadu State Pollution Control Board Team

AARC elaborated on the advantages of aseptic carton packages for Liquor packaging within Tamil Nadu and in general sustainability benefits of UBCs to which the officials also aligned. The primary objective behind these meetings were to increase awareness about the recyclability potential of used beverage cartons and inclusion of beverage cartons in the state's excise policy.

Detailed information was given to the members regarding these meetings where some of the members also gave their views. The Members appreciated the efforts of AARC team in arranging these meeting with Pollution Control Board.

12. TO DISCUSS ONGOING ENGAGEMENTS WITH THE MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE, (MoEFCC) AND CENTRAL POLLUTION CONTROL BOARD (CPCB) RELATING TO THE ISSUES CONCERNING THE INDUSTRY

The Members were updated about the on-going engagements with the MoEFCC and CPCB related to the procedural challenges, approvals, uploading of invoices, timelines etc. He also informed about the change in the Member Secretary at the Central Pollution Control Board. Mr. Bharat Kumar Sharma had assumed the role of Member Secretary which was previously being held by Dr. Prashant Gargava. AARC had also requested for an introductory meeting with the new Member Secretary.

He then updated the members about the meeting held between the AARC delegation and Shri Satyendra Kumar, Director at MoEFCC on 7th July 2023 wherein AARC had formally submitted representation to the office of Shri Satyendra Kumar. These letters outlined our case concerning three key topics that were deliberated during the meeting-

- Establishment of a separate category or sub-category for beverage cartons
- Recommendation to continue using plastic wrapper coverings integrated with straws attached to beverage cartons during the manufacturing stage (*which they may consider as mentioned during the meeting*)
- Collection and Recycling of the integrated compostable straws



Thereafter, various members came forward and gave their views on recyclability, EPR regulations, Multi-Layer Plastics (MLP), change in the percentage of recyclability in coming years, etc.

Few members wanted to rethink the advantages and disadvantages of a separate category. Members agreed to have a separate session on the issue.

13. TO UPDATE MEMBERS ABOUT THE CSR INITIATIVE AARC IS TAKING UP ALONG WITH RUR

Dr. Aggarwal apprised the members about Tetra Pak's CSR campaign which shall be undertaken by AARC this year as well. This CSR project is aimed towards AARC's objective for spreading awareness about recycling and segregation. He further extended his gratitude towards Tetra Pak for giving this project to AARC and requested the other MC members to consider giving some of the CSR projects to AARC.

14. ANY OTHER ITEM WITH PERMISSION OF THE CHAIR

- Addition of Inbrev Beverages as Subscriber Member

Dr Aggarwal apprised that as discussed in that last MC meeting that Inbrev Beverages had agreed to become a Subscriber Member of the Society. AARC had received their membership form agreeing to become a Subscriber Member. Members accepted their request and their membership will be effective from October 1st, 2023.

- KMF's desire to discontinue as a Member

Members were informed that Karnataka Milk Federation had shown their desire to discontinue their membership and be out of the alliance even after AARC's sincere efforts to retain them.

There being no other business to transact, the meeting concluded with a vote of thanks to the Chair.

Date:

Place:

Chairman