

MINUTES OF THE SECOND MEETING (INCLUDING THE MANAGING COMMITTEE MEETING) OF ACTION ALLIANCE FOR RECYCLING BEVERAGE CARTONS AT JW MARRIOTT, AEROCITY, NEW DELHI - 110037 ON THURSDAY, 2ND AUGUST, 2018

Time: 11:30 Hours to 12:00 Hours

MEMBERS PRESENT:

- Cdr. Amitabha Ray – Schreiber Dynamix Dairies
- Dr. Praveen Aggarwal – CEO, AARC
- Suresh Kumar BM, Gopalaiah – Karnataka Milk Federation (Hassan Milk Union)

SPECIAL INVITEES:

- Ashutosh Manohar – Tetra Pak
- Krutin Chaturvedi – Halewood Laboratories
- Suresh Kumar BM, Gopalaiah – Karnataka Milk Federation (Hassan Milk Union)
- Ganesh Narayanswami – John distilleries
- Byas Anand, Dr. Priyank Arya – Dabur India
- Ayaz Abdulgani Kagzi – Cavinkare
- Pravin Singh – United Spirits
- Praveen Sudhakran, Nilesh Lele – Parle Agro
- Sharad Sharma, Sunil Tembe, Sumit Khatter, Pravin Mallick – Tetra
- Deepak Jolly, Rajat Kumar and Ashwani Sharma – AARC team

1. LEAVE OF ABSENCE

Mr. Kandarp Singh and Mr. Shahrukh Adi Khan informed their inability to attend the meeting due to their pre-occupation and leave of absence was granted to him.



2. TO REVIEW & CONFIRM MINUTES OF THE PREVIOUS MANAGING COMMITTEE MEETING HELD ON 08.06.2018

Minutes of the previous Meeting held on 08.06.2018 were placed for perusal and the same were read and confirmed.

3. TO NOTE THE RESIGNATION OF MR. KANDARP SINGH AS CHAIRMAN OF AARC

The Committee Members informed the Managing Committee that Mr. Kandarp Singh tendered his resignation as the Chairman of AARC with effect from 02.08.2018.

Accordingly, the following resolution was passed:

"RESOLVED THAT Mr. Kandarp Singh has stepped down as Chairman of the Managing Committee of AARC w.e.f. 02.08.2018 and the Managing Committee takes note of the same.

RESOLVED FURTHER THAT the Managing Committee do place on record its appreciation for the immense contribution made by Mr. Kandarp Singh to help form AARC and lead it effectively till date.

RESOLVED FURTHER THAT the designated Members of AARC are, hereby authorized to do and perform any and all such acts, including execution of any and all documents required for above.

RESOLVED FURTHER THAT a copy of the above resolution certified as true copy by any designated Member of AARC may be forwarded to the concerned authorities and they be requested to act thereon."

4. TO CONSIDER AND APPROVE THE APPOINTMENT OF MR. ASHUTOSH MANOHAR AS CHAIRMAN OF AARC

The Committee Members informed the Managing Committee that Mr. Ashutosh Manohar is to be appointed as Chairman in place of Mr. Kandarp Singh.

Accordingly, the following resolution was passed:

"RESOLVED THAT Mr. Ashutosh Manohar (Managing Director of Tetra Pak India Private Limited) be and is hereby appointed as the Chairman of AARC w.e.f. 02.08.2018 and shall also preside over all meetings of Committee in the capacity of Chairman until resolved otherwise.

RESOLVED FURTHER THAT the designated Members of AARC are, hereby authorized to do and perform any and all such acts, including execution of any and all documents required for above.

CHAIRMAN'S
INITIALS



RESOLVED FURTHER THAT a copy of the above resolution certified as true copy by any designated Member of AARC may be forwarded to the concerned authorities and they be requested to act thereon."

5. TO CONSIDER AND APPROVE APPOINTMENT OF DR. PRAVEEN AGGARWAL AS THE SIGNING AUTHORITY FOR REGISTRATIONS UNDER SECTION 12A & SECTION 80G OF THE INCOME-TAX ACT, 1961 AND GST REGISTRATION

The Committee Members informed the Managing Committee that it is necessary to appoint Mr. Praveen Aggarwal as the signing authority for registrations under section 12A & section 80G of the Income-tax Act, 1961 and GST registration.

Accordingly, the following resolution was passed:

"RESOLVED THAT Dr. Praveen Aggarwal be and is hereby appointed as the Signing Authority to sign and submit all the necessary papers, letters, forms etc. required to be submitted on behalf of AARC, for the purpose of registrations under section 12A & section 80G of the Income-tax Act, 1961 and GST Registration and the acts and documents done by him shall be binding on the Society, until same is withdrawn by giving written notice there-of.

RESOLVED FURTHER THAT the designated Members of AARC are, hereby authorized to do and perform any and all such acts, including execution of any and all documents required for above.

RESOLVED FURTHER THAT a copy of the above resolution certified as true copy by any designated Member of AARC may be forwarded to the concerned authorities and they be requested to act thereon."

6. TO NOTE THE RESIGNATION OF DR. PRAVEEN AGGARWAL AS TREASURER OF AARC

The Committee Members informed the Managing Committee about the resignation received from Dr. Praveen Aggarwal tendering his resignation as Treasurer of AARC with effect from 02.08.2018 to be took note by the Members.

Accordingly, the following resolution was passed:

"RESOLVED THAT Dr. Praveen Aggarwal has stepped down as Treasurer of Managing Committee of AARC w.e.f. 02.08.2018 and the Committee takes note of the same.

RESOLVED FURTHER THAT Managing Committee do place on record its appreciation for the immense contribution made by Dr. Praveen Aggarwal to help forming AARC and lead it effectively till date.

RESOLVED FURTHER THAT the designated Members of AARC are, hereby authorized to do and perform any and all such acts, including execution of any and all documents required for above.

RESOLVED FURTHER THAT a copy of the above resolution certified as true copy by any designated Member of AARC may be forwarded to the concerned authorities and they be requested to act thereon."

7. TO CONSIDER AND APPROVE APPOINTMENT OF MR. KRUTIN CHATURVEDI AS THE TREASURER OF AARC IN PLACE OF DR. PRAVEEN AGGARWAL

The Committee Members informed the Managing Committee that Mr. Krutin Chaturvedi is to be appointed as the Treasurer in place of Dr. Praveen Aggarwal.

Accordingly, the following resolution was passed:

"RESOLVED THAT Mr. Krutin Chaturvedi (Director, Halewood Laboratories), nominated for the position of Treasurer of AARC has consented to take over as Treasurer w.e.f. 02.08.2018 with the powers and authorities granted in Bye-laws and resolutions.

RESOLVED FURTHER THAT nomination of Mr. Krutin Chaturvedi as Treasurer w.e.f. 02.08.2018 be and is hereby accepted and authorised to work as Treasurer of the Society as per scope, power and authorities given in Bye-laws of the Society.

RESOLVED FURTHER THAT the designated Members of AARC are, hereby authorized to do and perform any and all such acts, including execution of any and all documents required for above.

RESOLVED FURTHER THAT a copy of the above resolution certified as true copy by any designated Member of AARC may be forwarded to the concerned authorities and they be requested to act thereon."

8. TO CONSIDER AND APPROVE APPOINTMENT OF SANJEEV GANESH AS REPRESENTATIVE FROM UNITED SPIRITS IN PLACE OF MS. ABANTI SANKARANARAYANAN

The Committee Members informed the Managing Committee that Founder Member United Spirits Limited has nominated Mr. Sanjeev Ganesh as their representative replacing Ms. Abanti Sankaranarayanan.

Accordingly, the following resolution was passed:

"RESOLVED THAT Mr. Sanjeev Ganesh (EVP- Procurement, United Spirits), nominated to represent Founder Member United Spirits Limited has consented to represent United Spirits Limited on the Managing Committee of AARC.

CHAIRMAN'S
INITIALS



RESOLVED FURTHER THAT nomination of Mr. Sanjeev Ganesh as representative for AARC w.e.f. 02.08.2018 be and is hereby accepted and authorised to work as representative of the Society as per scope, power and authorities given in Bye-laws of the Society.

RESOLVED FURTHER THAT the designated Members of AARC are, hereby authorized to do and perform any and all such acts, including execution of any and all documents required for above.

RESOLVED FURTHER THAT a copy of the above resolution certified as true copy by any designated Member of AARC may be forwarded to the concerned authorities and they be requested to act thereon."

9. TO CONSIDER AND APPROVE APPOINTMENT OF Mr. NARESH RAGHAV AS REPRESENTATIVE FROM RADICO KHAITAN IN PLACE OF SUNIL OBEROI

The Committee Members informed the Managing Committee that Founder Member Radico Khaitan Limited has nominated Mr. Naresh Raghav as their representative replacing Mr. Sunil Oberoi.

Accordingly, the following resolution was passed:

"RESOLVED THAT Mr. Naresh Raghav (Head of operations, Radico Khaitan Limited), nominated to represent Founder Member Radico Khaitan Limited has consented to represent Radico Khaitan Limited on the Managing Committee of AARC.

RESOLVED FURTHER THAT nomination of Mr. Naresh Raghav as the representative for AARC w.e.f. 02.08.2018 be and is hereby accepted unanimously and authorised to work as the representative of the Society as per scope, power and authorities given in Bye-laws of the Society.

RESOLVED FURTHER THAT the designated Members of AARC are, hereby authorized to do and perform any and all such acts, including execution of any and all documents required for above.

RESOLVED FURTHER THAT a copy of the above resolution certified as true copy by any designated Member of AARC may be forwarded to the concerned authorities and they be requested to act thereon."

10. ANY OTHER ITEM WITH PERMISSION OF THE CHAIR

Committee Members informed the Management Committee there are few matters not mentioned in Agenda items which needs to be discussed in the meeting.

After obtaining consent from Members of Management Committee following matters were discussed.

1. ADMINISTRATIVE MATTERS

- 1) Kotak Mahindra Bank was chosen to open the bank account (savings) due to its offerings in terms of high interest rates.
- 2) One time joining fee and annual fee has been paid by four Members and the remaining Members have been requested to make the payment.

2. RECOMMENDATION ON CHARTER AUTHORITY

Charter of authority was placed before the Members for their feedback. Members recommended that the process should be finalized in the manner which allows approvals to be given over e-mails authorizing selected signatories to run the operations within minimum delays. The charter including Member's feedback shall be tabled again in the next Managing Committee meeting for approval.

3. NEW MEMBERSHIP

Members were urged to reach out to other Corporate to become Members of AARC.

4. MANAGING COMMITTEE'S APPROVAL TO INDUCT PARLE AGRO AS FOUNDING MEMBER

Managing Committee has accepted Parle Agro as the founding Member of AARC.

5. COMPOSITION OF SUB-COMMITTEE FOR HIRING NEXT CEO AND MANAGEMENT TEAM

A comprehensive job description about the next CEO/ National Recycling Manager of AARC has been prepared and shall be shared with the Members for their perusal. It was agreed to make a small sub-Committee for hiring the CEO/ National Recycling Manager comprising of Ashutosh Manohar, Cdr. Amitabha Ray, Suresh Kumar BM and Dr. Praveen Aggarwal.

CHAIRMAN'S
INITIALS





6. DISCUSSION OVER FEE STRUCTURE

Milk unions under Karnataka Milk federation have expressed their interest to join AARC. It was proposed that a new fee structure can be created to enable them to join.

VOTE OF THANKS

There being no other business to transact, the meeting concluded with a vote of thanks to the Chair.

S. No.	Name	Designation	Signature
1.	Ashutosh Manohar	Chairman	
2.	Cdr. Amitabha Ray – Schreiber Dynamix Dairies	Vice Chairman	
3.	Dr. Praveen Aggarwal – CEO, AARC	Treasurer	
4.	Suresh Kumar BM, Gopalaiah – Karnataka Milk Federation (Hassan Milk Union)	Member	

Date: .
Place: